



The venues Policies & Procedures are applicable to all Vendor Participants involved in the selling of food, merchandise and arts & crafts. La Frontera Tucson International Mariachi Conference requires full cooperation and support. Anyone found in violation of the stated Policies & Procedures will be removed from the premises and not allowed to return. The spaces available are on a first come first served basis. This agreement is good for the 2017 La Frontera Tucson International Mariachi Conference.

I, _____ on the _____ day of _____, Year 20_____
(Print or Type Name of Vendor Representative)

Acknowledge that I have read the Policies & Procedures and will adhere to them. If at any time a violation occurs, I will be held fully responsible.

Print or Type Name *Signature*

Event: Festival de Garibaldi • Date: Saturday April 29, 2017 Time: 11am-11pm

Print the names of all vendor participants (max 6 for Artisan and 10 for Food)

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Desired booth name: _____

Contact person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Please select one:

- Artisan Vendor (\$200) Food Vendor (\$275)

List the items to be sold or displayed (submit an additional sheet if needed):

Return application and all required information to:

La Frontera 2017 Tucson International Mariachi Conference • 504 West 29th Street, Tucson, AZ 85713
 Evelyn Hoepelman • (520) 838-5523 • evelyn.hoepelman@lafrontera.org



Festival Garibaldi

Vendor Policies and Procedures

Please read the Vendor Policies & Procedures before submitting your application. No person has the authority to change any rules unless it is in writing and has been approved by La Frontera Management and is attached to the vendor's application on file for the event:

1. General

- All vendor applications must be submitted no later than **Wednesday, March 29, 2017.**

All documentation must be completed and attached. This includes: vendor application (page 1), indemnification form (page 4), copy of Indian Health Services' Food Handler Card, and full payment.

- The Vendor must read and understand all venue policies and procedures.
- The Vendor must submit names of all participants. **Six (6) people maximum for Artisan vendors and ten (10) people maximum for Food vendors.**
- The Vendor participants may not leave the booth unoccupied during the event.
- The Vendor must submit full description of all items to be sold or displayed.
- Vendors cannot sell items sold by the venue's concessions including **beer or soda.**
- Vendors cannot sell items that are sold by the Tucson International Mariachi Conference i.e.: Posters, t-shirts, CDs, cassettes, Albums, or other novelties.
- The Casino del Sol or the Tucson International Mariachi Conference is not responsible for lost or stolen personal items.
- The Vendor participants will refrain from alcohol, illegal drug consumption or other illegal activities during the event. The conduct of the vendor participants should in no way reflect negatively on the integrity of the Tucson International Mariachi Conference.
- La Frontera management and/or Tucson International Mariachi Conference board of directors reserves the right to **immediately** remove any vendor from the event if they have violated any event policies and procedures or for any other reason.
- **Food Vendors must have a 10lb ABC fire extinguisher in the booth at all times.** The Vendor is subject to a pre-event inspection by the Fire Department, Indian Health Services Inspector and/or Casino del Sol Management. Vendor cannot participate without a booth inspection conducted by Casino Management and final approval is granted.
- Food Handlers must follow the food handling guidelines. The Vendor must obtain a Food Handler's card from Indian Health Services and must maintain the card in their possession at all times during event.
- The conference is an all weather event.
- All sales are final. There will be no refunds on canceled booth spaces.
- Vendor will be required to sign an Indemnification Agreement. The document relieves La Frontera, Tucson International Mariachi Conference, Pascua Yaqui Tribe and its Enterprises of all liability caused by a vendor's wrong doing, either intentional or unintentional. Vendors **will not** be permitted to set-up unless the indemnification waiver is received.

2. Fees

- Food Vendors: **\$275**
- Artisan Vendors: **\$200**

3. Booth Information

- Event Check-In: All vendors must check-in at **7:30am** on April 29, 2017. Festival Garibaldi wristbands for booth participants will be distributed to Vendors at this time.
- Set-Up: Vendors may set-up only after they have checked-in. Set up must be completed by **10 am.**
- Tear Down: No booth may be removed from the conference site until after the closing hour of **11 pm.** Vendors who sell-out prior to the conference closing will be required to wait until after 9pm to tear down.
- Space: Vendors are not to exceed their booth space dimensions or conduct business outside their booth space. Booth spaces are 10' x 20' for Food Vendors and 10' x 10' for Artisans. **All power and tent lighting, and tents are provided by TIMC and included in vendor fee.**

- Decorations: All booths should be decorated in a mariachi/cultural theme.
- Arrival: Vendors that do not arrive by the scheduled time will be considered “No Shows” and in the interest of the event, their booth space will be re-assigned. No refunds for “No Shows” or “Cancellations”.
- Other needs: Arrangements for additional set-up time must be conveyed prior to event day to the Festival Garibaldi Chair.

4. Display

- Food and Artisan Vendors **are provided** with (1) 6’ table and 2 folding chairs. Food Vendors will also be provided a red plastic table cover. **These costs are included in vendor fee.**
- Additional tables are the responsibility of the Vendor. All tables must be covered and kept clean of trash at all times during the conference.
- White tents **are provided** to all vendors. **This cost is included in vendor fee.**
- Food Vendors must supply their own 10lb ABC fire extinguisher(s).
- Vendor participants must supply their own booth trash receptacles.
- Vendor must notify Festival Garibaldi Chair of additional lighting and electrical requirements.
- Vendor Participants must maintain a safe and hazard-free work area.

5. Signage

- Hand written signs such as business name, menus, or price list must be legible. If they are not, they will not be allowed by the conference.
- Oversized signs or banners must be pre-approved.
- The Vendor must provide their own material for their signage.

6. Indemnification

- Vendor will be required to sign the Indemnification Agreement which is attached to the Vendor Application. This agreement ensures the Vendor will be held liable on the event that the Vendor, either intentionally or unintentionally, causes harm to a Conference Patron or the Venue.

7. Vendor’s Responsibilities

- All Vendors are responsible for costs of all labor, material, equipment, supplies, and any other items necessary for the performance of their participation in the event. The event will not be held liable for any debt, tax, or assessment accrued by any vendor in the operation of their booth and participation.



**2017 Tucson International Mariachi Conference
Indemnification Form
April 29, 2017**

NOTE: Submitting application does not guarantee entry into the Fiesta de Garibaldi. Vendors will be notified of status after application has been reviewed.

INDEMNIFICATION (attach to Application)

I, _____ as the below-signed Vendor participating in the
(Name of Vendor)

2017 Tucson International Mariachi Festival Garibaldi do hereby agree to indemnify, hold harmless, and defend La Frontera, Tucson International Mariachi Conference, and Pascua Yaqui Tribe, its Officers, Divisions, Volunteers, and Employees against any and all claims for damage, cause of action, liability, injury, punitive damages, costs and expense of every type, arising directly or indirectly from any act or omission of Vendor, Vendor's Employees, Associates, Agents, or Representatives.

I further acknowledge that this indemnification is being provided in exchange for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and that the terms and provisions of this indemnification shall survive the conclusion of the event.

By:

(Signature of Vendor)

(Print Name)

(Date)